

CONSTITUTION

1 NAME:

The name of this body shall be the EASTERN DISTRICTS POOL LEAGUE INC and it shall hereinafter be referred to as the League or EDPL

2 PURPOSE:

The purpose of the EDPL shall be:

- 2.1 To promote interest in eight-ball.
- 2.2 To promote the playing of and good fellowship among those interested in eight-ball in the eastern suburbs of Melbourne.
- 2.3 To educate, train, coach and encourage competitions and members of the EDPL in the advancement of the sport in general.
- 2.4 If the Executive Committee deems fit, to coordinate with other bodies for the advancement of eight-ball.
- 2.5 With Executive Committee approval, affiliate with the duly recognised State, Commonwealth and/or other Bodies, Organisations and/or Associations having a range of aims and objectives similar to those of the EDPL Inc.
- 2.6 The EDPL shall be Non-Sectarian, Non-Political and Non-Racist.
- 2.7 Rule 2 (inclusive) shall not be altered except in accordance with the Incorporations Act

3 CLUB REGISTRATION:

An Annual subscription will be levied on each Club in each year. The cost of such subscription shall be determined by the Executive Committee and presented to the Annual General Meeting. Additionally, there will be a team registration fee applied to each team submitted by the club for each season.

- 3.1 Membership shall be continuous, provided the club registers for either a Summer or Winter playing season within a twelve (12) month period from the date of day following the Winter Season Grand Final.
- 3.2 Notwithstanding Rule 3.12 or any club that is non-financial, a club membership is deemed to have automatically lapsed, and the club considered a non-member, if they fail to meet the requirements outlined in Rule 3.1.
- 3.3 Any Club wishing to join the EDPL must forward a written application with Hotel or Club endorsement to the Secretary of the EDPL prior to the last Friday of November in each year. There is no entrance fee to become a member club of the EDPL. The Executive Committee may at its discretion accept for membership any Club whose application for membership is not received by the last Friday of November, upon payment of a late entrance fee. The Executive Committee shall consider such application for club registration and shall be at liberty in its full and unfettered discretion to accept or refuse, without giving any reason
 - 3.3.1 In the event a part of a current affiliated club wishes to break away and form a separate and new club, then that new club will be required to seek membership with the EDPL in writing noting:-
 - 3.3.2 The concurrence of the existing club executive committee.
 - 3.3.3 The endorsement of the proposed host venues management.
 - 3.3.4 A full list of existing players [with registration numbers] wishing to transfer to the new club. Affiliation fees and transfer fees will be in accordance with EDPL By-Laws.

- 3.4 It is a condition of membership of the EDPL that all clubs of the EDPL have a minimum of 2 pool tables of the following size: - 7 x 3.5 [2134cm x 1067cm], along with a set of red and yellow competition balls (including a spotted white) in an acceptable condition for each table being used on competition nights
- 3.5 Any Club may resign from the EDPL and such resignation must be in writing and forwarded to the Secretary at the registered office of the EDPL
- 3.6 Any Club upon ceasing to be a member of the EDPL for any reason whatsoever shall not be entitled to a refund of any portion of subscription fees or team registration fees.
- 3.7 The Executive Committee may expel from the EDPL or otherwise punish or penalise any Club whose conduct in the opinion of the Executive Committee is discreditable or injurious to the character or interests of the EDPL
- 3.8 Club Disbandment or Disqualified.
3.8.1 If any Club disbands or is disqualified from the EDPL, members of such Clubs MUST apply to the EDPL Executive Committee for Clearances [Refer By-Law 7 - Clearances].
3.8.2 Dependent upon the circumstances the Executive Committee will use its discretion regarding approval of such clearances
- 3.9 Member clubs are not permitted, under any circumstances, to engage in gambling on any EDPL sanctioned matches. It is a condition of membership that any clubs who become aware of gambling activity by clubs, spectators or players, report such activity, in writing, to the Executive Committee immediately
- 3.10 All member clubs are to maintain an independent bank account in the club's name. Access to the account is to be by authorized club officials with a minimum of two [2] signatures required to operate the account as regards to withdrawals
- 3.11 All member clubs are to be Incorporated bodies in accordance with and as laid down by the Victorian State Government legislation
3.11.1 Such Incorporation is to be maintained at all times whilst clubs are affiliated to the league
3.11.2 A copy of each club's Incorporation Certificate is to be lodged with the league's office at the time affiliation is sought and from time to time when confirmation of currency is sought by the Executive Committee
- 3.12 Any club that has been non-financial for a continuous twelve (12) month period shall be deemed to be a disqualified club until such time as they become financial, at which time their membership will be deemed to have lapsed and they will be considered a non-member

4 MEMBERS REGISTRATION:

There is no specific fee for becoming a member of the EDPL however there are season registration fees for members wanting to play in any given season

- 4.1 All applicants for membership of the EDPL must be aged 16 years or over
4.1.1 Any club found to have registered a player in breach of this rule will be deemed to have played an unregistered player and is subject to the appropriate penalty
- 4.2 Members wishing to join the EDPL must register by completing

- a New Members Registration Form
- 4.3 The number of members shall be unlimited.
 - 4.4 The Executive Committee shall consider such application for registration and shall be at liberty in its full and unfettered discretion to accept or refuse, without giving any reason. Registration fees are not refundable
 - 4.5 Membership shall be continuous, provided the member registers for either a Summer or Winter playing season within a twelve (12) month period from the date of the day following the Winter Season Grand Final
 - 4.6 Notwithstanding Rule 4.11 or any member that is non-financial, a membership is deemed to have automatically lapsed, and the holder considered a non-member, if they fail to meet the requirements outlined in Rule 4.5.
 - 4.7 Members of the Executive Committee and Life members are automatically considered members of the EDPL to the exclusion of Rules 4.5 and 4.6.
 - 4.8 The Secretary of the EDPL shall maintain a register of all members of the EDPL
 - 4.9 All members are bound by the Constitution, By-Laws and Playing Rules of the EDPL, as well as any other policies (either existing or as introduced) as distributed by the EDPL
 - 4.10 Members are not permitted, under any circumstances, to engage in gambling on any EDPL sanctioned matches. It is a condition of membership that any members who become aware of gambling activity by clubs, spectators or players, report such activity, in writing, to the Executive Committee immediately.
 - 4.11 Any member that has been non-financial for a continuous twelve (12) month period shall be deemed to be a disqualified member until such time as they become financial, at which time their membership will be deemed to have lapsed and they will be considered a non-member.
 - 4.12 A financial member may resign from the EDPL by giving 30 days' notice, in writing to the secretary of their intention to resign, along with their reasons for such resignation. Provided that no monies are owing or other matters outstanding to either their club or the EDPL, the resignation shall become effective after the expiry of the 30 day period and records are to be so noted
 - 4.13 As all members of the EDPL are in fact members of the AEBF (via their affiliation with Pool Victoria) the following applies:- Any member of this Federation, using illegal drugs at any venue of the Federation where organized eight-ball [pool] is being played, will not represent the Federation or the State or Territory from which they come, at any level

5 MEMBER DISQUALIFICATION:

The Executive Committee may disqualify from the EDPL or otherwise punish or penalise any member whose conduct, in the opinion of the Executive Committee is discreditable or injurious to the character or interests of the EDPL.

NOTE: See also By-Law 22

- 5.1 Prior to any member being expelled or otherwise punished or penalized, the member shall be given the opportunity to defend himself and to justify or explain his conduct before a Tribunal. Failure of the member fail

to attend the convened tribunal will not delay any potential findings by the tribunal

- 5.2 If any member of the Executive Committee is involved with the Club/s concerned, the Executive Committee will elect an independent arbitrator to replace him
- 5.3 Any references to members in these rules shall not include those members that have been disqualified from the EDPL. They shall not be permitted to attend or vote at any EDPL sanctioned event, function, meeting or gathering
- 5.4 The Executive Committee, unanimously, may recommend a member be expelled from the league. Such a recommendation must be presented by the Executive at a properly convened Committee Meeting and be accepted by a 75% majority vote
- 5.5 The Executive Committee, unanimously, may recommend a member be removed from the expulsion list. Such a recommendation must be presented by the Executive at an Annual General Meeting and be accepted by a 75% majority vote.

6 UNAUTHORISED USE OF NAME:

Individual members, other than the President, Secretary, Administrator or Treasurer, regardless of their status within the EDPL, must not make any communication or enter into written or verbal negotiations involving the EDPL, without the prior consent and approval of the Executive Committee. All official correspondence is the concern of the President, Secretary, Administrator or Treasurer.

- 6.1 Individual members and/or clubs must not use or allow to be used the EDPL's name or logo without the prior consent and approval of the Executive Committee.

7 COMMITTEE MEETINGS:

The Committee shall consist of the Executive Committee and one [1] member from each affiliated club's Executive Committee.

- 7.1 Committee meetings will be held at times and venues as advised by the Secretary, or the EDPL office, via a written notice to each club, prior to the commencement of the winter season. There must be at least eight (8) Committee Meetings per year, two of which are to be designated as a Presidents Meeting, and there must be no more than one (1) Committee Meeting per calendar month
- 7.2 All meetings must start by 7.00pm unless otherwise agreed, provided there is a quorum of 50% plus one Club representative together with three Executive Committee members. Failure to meet this quorum by 7.30pm will see the meeting cancelled and rescheduled in accordance with the vote of those present.
- 7.3 All clubs must be represented by at least one of their elected Executive Committee at each Committee meeting. Only one representative from each club will be afforded a vote

8 GENERAL MEETING:

A general meeting of all members may be called by the Executive Committee via written notification; being post, facsimile or email, to all Clubs or called by three quarters of all members of the EDPL

- 8.1 Notification of a general meeting must be given 14 days prior to the meeting, or in the case of a special resolution being proposed, 21 days notice must be given
- 8.2 Club presidents and delegates are responsible for the

notification of all their club members, that a general meeting has been called

- 8.3 The quorum for the General Meeting shall consist of four [4] Executive Committee Members and 50% plus one [1] of member clubs (represented by any member of that club). If there is no quorum within 30 minutes of the scheduled starting time of the General Meeting, then the meeting shall be adjourned and rescheduled in accordance with the vote of those present
- 8.4 No business other than that pertaining to the general meeting shall be conducted. Any member wishing to bring business before the meeting should do so by contacting the Secretary or League Office in writing (being post, facsimile or email); so that the business may be included in the agenda of the following meeting
- 8.5 All members of the EDPL have the right to attend and be heard at a General Meeting

9 ANNUAL GENERAL MEETING:

The Annual General Meeting of the EDPL shall be held in the month of December each year. Delegates of each Club shall be given notice at least twenty-eight [28] days prior to such meeting, in writing, to be distributed to all club members. The EDPL will also provide notice to the EDPL emailing list and place a notice on the website.

- 9.1 The Secretary and Treasurers Annual Report and audited balance sheet or financial statement is submitted to all members at the Annual General Meeting.
- 9.2 The election of Officers and Committee for the ensuing twenty-four months shall take place at the Annual General Meeting together with any other business mentioned in the notice of paper convening the meeting.
- 9.3 The President of the EDPL shall be Chairman at the Annual General Meeting. Should he not be present then a Vice-President shall be elected to the chair, and if there be no Vice-President present, the members shall elect an Executive Committee member to take the chair.
- 9.4 The Chairman shall have a casting vote in addition to his deliberate vote.
- 9.5 The quorum for the Annual General Meeting shall consist of four [4] Executive Committee Members and 50% plus one [1] of clubs represented by a Club Committee Member. If there is no quorum within 30 minutes of the scheduled starting time of the Annual General Meeting, then the meeting shall be adjourned for a period not exceeding 14 days.
- 9.6 All members of the EDPL have the right to attend and be heard at the Annual General Meeting
- 9.6.1 Suspended players are eligible to vote.

10 SPECIAL, EXTRAORDINARY OR EMERGENCY MEETINGS:

Delegates of each Club shall be given notice at least twenty-eight [28] days prior to such meeting, in writing, to be distributed to all club members. The EDPL will also provide notice to the EDPL emailing list and place a notice on the website.

- 10.1 No minutes shall be read at Special, Extraordinary or Emergency Meetings and no business other than that for which the meeting

has been called will be discussed.

- 10.2 Business transacted at such meetings shall be minuted and read together with those of the previous Committee Meeting, at the next Committee Meeting.

11 EDPL EXECUTIVE COMMITTEE MEETINGS

- 11.1 Meeting Dates: Additional meetings shall be called by the Secretary, President(s) or Administrator when they consider it necessary. All members of the Executive Committee must be notified at least 48 hours prior to any meeting taking place
- 11.2 Where it is not possible to give adequate notice of a meeting, as required by Rule 11.1, an emergency meeting may be held, with any decisions made at the meeting deemed interim until ratified by a majority vote at properly convened meeting. If such a majority vote is not achieved, said decisions will be deemed revoked from the time and date of the failed vote. Any decisions made at an emergency meeting must be distributed to all Executive Committee members within 24 hours.
- 11.3 In the absence of the President and Vice President(s) the members present shall appoint a Chairperson for such meetings.
- 11.4 The quorum for any meeting of the Executive Committee shall be four [4] members of the Committee, except at an Emergency Meeting where the quorum shall be three [3] members of the Committee
- 11.5 All elected Senior Executive may attend and be heard
- 11.6 All Life Members may attend and be heard

12 EXECUTIVE COMMITTEE:

The Executive Committee shall consist of the following:- President, Vice-President(s), Secretary, Administrator, Treasurer, Statistician and any Life Members who are automatically entitled to be members of the Executive Committee.

- 12.1 The executive Committee has the full power to manage the affairs of the EDPL, make By-Laws for the management of their own proceedings and management of the EDPL but consistent with the Constitution
- 12.2 Confirm minutes of the Annual General Meeting or a Special General Meeting
- 12.3 Interpret the rules and their decision on the construction placed on them shall be final.
- 12.4 Make rules of play for the game of eight-ball [in accordance with Australian Eight Ball Federation rules].
- 12.5 Arrange the grading of teams.
- 12.6 Arrange matters in connection with tournaments.
- 12.7 Impose fines and/or reprimand, suspend or disqualify any member or Club who, in their opinion has been guilty of any provision of the Rules of the EDPL or disorderly or offensive behaviour.
- 12.8 Appoint any subcommittee with the necessary powers to manage matters arising out of the special purposes for which the sub-committee is appointed.
- 12.9 Create and define any positions for an officer it deems necessary and appoint any member to the role
- 12.10 All elected members of the Executive Committee shall be paid an Honorarium of \$1.00 annually

13 SUB COMMITTEES:

A subcommittee if so appointed:

- 13.1 The Executive Committee will appoint such subcommittees [refer Constitution no. 12.8] and shall decide the duties of such sub-committee.
- 13.2 The committee of the elected members of the sub-committee shall appoint a Chairman and a Secretary before commencement of business by the said committee. If the Executive Committee has deemed that a Treasurer is relevant to the purpose of the Sub-Committee, then one must also be appointed prior to the commencement of business.
- 13.3 The Secretary of the sub-committee will record the business transacted for presentation of minutes at the next Committee Meeting.
- 13.4 Members of the Executive Committee are automatically ex-officio members of all sub-committees and can attend meetings of such sub-committee.
- 13.5 **Power to Co-option:**
The Executive Committee only, shall have the power to co-opt the services of any person or persons it may deem desirable.

14 ELECTION OF OFFICERS AND VACANCY:

Nominations for all vacant positions of the Executive Committee shall be called for at the Annual General Meeting. Nominations shall be submitted and seconded in the usual way and the vote be taken individually by the show of hands or written ballot if requested.

- 14.1 To be eligible to hold a position or nominate at the Annual General Meeting a person must:-
 - 14.1.1 Either be a financial registered member at the time of the Annual General Meeting OR
 - 14.1.2 Have held an Executive Committee or Committee position in that year OR
 - 14.1.3 Be a Life Member of the EDPL.
- 14.2 Officers of the EDPL shall hold office for two [2] years and be eligible for re-election except the Administrator whose term shall be one [1] year.
 - 14.2.1 All officers elected to Executive Committee shall have their season registration fees refunded for their term of office, providing that he/she performs the duties required of the office elected for. Such refund of registration fees will take place at the end of their term.
- 14.3 At the Annual General meeting, if an officer has not completed their full term, he may nominate, or be nominated for, a position on the Executive Committee other than the position he currently holds
 - 14.3.1 If the offer is successful in the resultant vote, they are deemed to have vacated the position they held prior to the Annual General Meeting and an interim replacement must be subsequently nominated and voted upon
 - 14.3.2 If the officer is unsuccessful in the resultant vote for the new position, he shall continue to hold the position which he held prior to the Annual General Meeting
- 14.4 For the purposes of these rules, the office of an officer of the Association or of an ordinary member of the Committee becomes vacant if the officer or member:

- 14.4.1 Ceases to be a member of the EDPL OR.
 - 14.4.2 Becomes an insolvent under administration within the meaning of the Companies [Victoria] Code OR
 - 14.4.3 Either through illness or death is unable to carry out his duties OR
 - 14.4.4 Either by way of words or deeds causes injury or discredit to the EDPL OR
 - 14.4.5 Resigns his office by notice, in writing given to the Secretary
 - 14.4.6 In the event of a vacancy being created outside a normal term of office, an interim replacement may be appointed by the Executive Committee. Alternatively, a replacement can be nominated and voted in at an AGM in accordance with Rules 14, 14.1 and 14.2 (all inclusive). The interim replacement shall hold office for the time that was remaining of their predecessor's term
- 14.5 An officer whom is not performing his/her duties must be given three written warnings over a three month period from the remainder of the Executive. Such warnings may only be issued with a unanimous vote, excluding said officer. Where an officer fails to perform his/her duties following these warnings, they may be removed from office by a unanimous vote by the remainder of the Executive

15 DUTIES OF OFFICERS:

15.1 President:

Shall be the Senior Executive Officer and he will lead and co-ordinate the overall activities of the EDPL in accordance with the Constitution, By-Laws and Playing Rules. He shall:

- 15.1.1 Represent the EDPL at all Public Functions and sign all official public statements issued in the name of the EDPL, or authorize someone to do so on their behalf
- 15.1.2 Preside at all EDPL functions.
- 15.1.3 Be responsible for seeing that:
 - 15.1.3.1 Meetings are correctly convened.
 - 15.1.3.2 The business of meetings is conducted according to the agenda and in an orderly fashion.
 - 15.1.3.3 The minutes are read and confirmed.
 - 15.1.3.4 A quorum is present.
 - 15.1.3.5 Motions and amendments are clearly stated.
 - 15.1.3.6 All points of view are given a fair hearing.
- 15.1.4 Act as Chairman at all EDPL Meetings unless unable to do so
- 15.1.5 Be one of the two persons authorizing any payments from the EDPL Bank account, unless the Treasurer is one of these

15.2 1st Vice President

Is a Senior Executive Officer, he shall:

- 15.2.1 Act as Chairman in all absences of the President
- 15.2.2 At such times exercise the powers of the President
- 15.2.3 Act as President at any meeting if for any reason the President has to vacate the chair
- 15.2.4 Represent to EDPL in the role of delegate to the State Body

15.3 2nd Vice President

Is a Senior Executive Officer and he shall:

- 15.3.1 Act as 1st Vice-President in all absences of the 1st Vice-President

15.4 Administrator: [if appointed]

Is a Senior Executive Officer and he shall:

- 15.4.1 Liaise and co-ordinate with the President in all activities of the EDPL in accordance with the Constitution
- 15.4.2 Liaise and co-ordinate with the EDPL office on all decisions made by the EDPL Executive
- 15.4.3 Liaise, co-ordinate and manage tasks assigned to Executive members
- 15.5 **Treasurer:**
Is a Senior Executive Officer and he shall:
 - 15.5.1 Ensure that all monies received are paid into the banking account of the EDPL at least once per month
 - 15.5.2 Present at each Committee Meeting a balance of the finances of the EDPL
 - 15.5.3 Ensure that proper books of accounts of all monies received and disbursed are kept
 - 15.5.4 If required, organize a third party book-keeper to assist with financials and oversee such a person
 - 15.5.5 Ensure that no payment above \$500 is executed without the prior notification to the Executive Committee
 - 15.5.6 Be one of the two persons authorizing any payments from the EDPL Bank account, unless the President is one of these
 - 15.5.7 Generally perform all such duties as are directed by the Committee from time to time
 - 15.5.8 Act as Chairman in all absences of the President and Vice-President(s)
- 15.6 **Secretary:**
Is a Senior Executive Officer and he shall:
 - 15.6.1 Liaise and co-ordinate with the president in all activities of the EDPL in accordance with the Constitution.
 - 15.6.1.1 Summoning of all meetings and advising each Club [either by phone or mail] the dates and venues of meetings of the EDPL
 - 15.6.1.2 Preparation of the agenda for all meetings
 - 15.6.1.3 Record and safeguarding of minutes of all EDPL meetings
 - 15.6.1.4 Be responsible for the safe custody of all correspondence, books, documents and securities of the EDPL which shall be held at the registered office of the EDPL
 - 15.6.1.5 Shall keep a register of all members of the EDPL
 - 15.6.1.6 Be responsible for the safe custody of the Common Seal which shall be held at the registered office and used with the authority of President, Secretary or Treasurer
 - 15.6.2 Act as Chairman in all absences of the President, Vice-President(s) and Treasurer
- 15.7 **Statistician:**
Is an Senior Executive Officer and he shall:
 - 15.7.1 Be responsible for the official player's statistics and progressive games tally
 - 15.7.2 Draw up the playing fixture annually, a printed copy of such fixture to be supplied to all Club teams
 - 15.7.3 Liaise with the Administrator, President and other Executive Officers as required to perform activities on behalf of the EDPL Executive in accordance with the Constitution
- 16 **VOTING PROCEDURES:**
 - 16.1 All Elected Executive members may have a vote at all meetings, except where explicitly defined in the remainder of this section

- 16.2 All Life Members may have a vote at all meetings, except where explicitly defined in the remainder of this section
- 16.3 The Chairman shall have a casting vote in addition to his deliberate vote
- 16.4 Proxy votes will not be accepted
- 16.5 All financial members of the EDPL will be afforded a vote at all meetings except for EDPL Executive Meetings and Committee Meetings
- 16.6 At EDPL Executive Meetings: Life Members may not hold more votes than elected Senior Executives. In the event that more Life Members attend a meeting than elected Senior Executive, a ballot, prior to the commencement of any business of the meeting, shall decide which Life Member(s) shall not be afforded a vote
- 16.7 At Committee Meetings: Each club will be afforded one vote. Elected Executive and Life Members may vote on By-Law alteration motions only
- 16.8 Any motions put forward, with the exception of those specifically mentioned elsewhere in the Rules, will be deemed passed if more than 50% of those present, and entitled to vote, are in favour of the motion
- 16.9 Motions on By-Law alterations are deemed passed if the following percentages of those present and entitled to vote, are in favour of the motion; At an Executive Committee meeting - 100%; At a Committee meeting – 75%.
- 16.10 Those present at any meeting who choose to abstain from voting will be deemed to be not present in determining the percentages required for the motion to pass

17 FINANCE:

- The financial year shall end 31st October in each year
- 17.1 All monies of the EDPL shall be paid into the account of the EDPL at such bank as the Executive Committee may from time to time direct
- 17.2 No monies shall be drawn from the EDPL's account except by cheques signed by two bank signatories authorised by the Executive Committee
- 17.3 No cheque shall be signed or money withdrawn unless such withdrawal has been approved by the Executive Committee or in the case of urgency, by the President, Secretary or Treasurer
- 17.4 The assets and income of the EDPL shall be applied solely in furtherance of its above mentioned objectives and no portion shall be distributed directly or indirectly to the members of the EDPL
 - 17.4.1 Exception being as a bona-fide compensation for services rendered or expenses incurred on behalf of the EDPL
- 17.5 An Auditor shall be appointed at the request of the Executive Committee to audit annually the books and accounts of the EDPL. He is required to be a qualified accountant
- 17.6 Any asset of the EDPL with a gross value of \$10,000 or more may only be sold, or disposed of, with the approval of 75% of those present at a Special Meeting convened specifically for that purpose. Notice of a special meeting convened for this purpose must be distributed at least ninety [90] days prior to the meeting taking place

18 DELEGATES:

- Each Club must elect a responsible [to the Executives approval] Delegate and Proxy who is a registered, financial member of the EDPL [refer Constitution no. 8 Committee Meetings].
- 18.1 Delegate and Proxy, addresses and phone numbers must be given to the EDPL office and the Delegate and/or Proxy will advise the office of any change
- 18.2 Each Delegate shall be responsible for:
 - 18.2.1 Attending meetings as required or be subject to a fine.
 - 18.2.2 Receiving and distributing notices from the EDPL to his Club Officers, Team Captains and members.

- 18.2.3 To report any information from his own club to the EDPL Committee Meetings.
- 18.2.4 Handling the defense of any of his Club members who contravene the Constitution and/or By-Laws and/or Playing Rules
- 18.2.5 That a person is nominated to attend meetings as replacement for himself and/or Proxy if they are unable to attend such meetings and that such person will carry out the duties set out for Delegate and/or Proxy.
- 18.2.6 Clubs not represented by a responsible Delegate will miss vital information, which could mean much more than the fine.
- 18.2.7 The EDPL is not responsible for information that was not passed on to your Club and/or Members

19 ALTERATION TO CONSTITUTION:

- 19.1 This Constitution shall not be amended, altered, added to, deleted from, revoked nor replaced in whole or in part except at the Annual General Meeting or a Special Meeting convened for that purpose.
- 19.2 All motions to amend or alter, revoke or replace in whole or in part shall be submitted in writing to the Secretary, a minimum of 21 days prior to the date set down for the Annual General Meeting or Special Meeting.
 - 19.2.1 Such motions must be signed by the Proposer and a Secunder to be accepted as valid.
- 19.3 The Proposer and/or Secunder must be present at the meeting where the motion is to be put or the motion shall be automatically withdrawn.
- 19.4 Amendments and/or alterations to motions that comply with 19.1, 19.2 and 19.3 may be made and voted on at the same time as the original motion provided the original Proposer is in agreement to such amendment or alterations.
- 19.5 Any proposed motion when put to the vote must be carried by a minimum of 75% of those present and entitled to vote, to be deemed in force.

20 LIFE MEMBERS:

- 20.1 There will be two classifications for life members; Executive Life Members and Non-Executive Life Members
- 20.2 Any registered member of the EDPL may nominate, in writing, for the consideration of the Executive Committee, any person who has rendered outstanding service and is deemed a fit and proper person to be granted Executive Life Membership of the EDPL. Nominations shall be based upon the services rendered.
- 20.3 All Life Members, upon receiving Life Membership, shall be presented with a badge and plaque and their names will be placed on the Honour Board. Life Members will have their season registration fees waived
- 20.4 An Executive Life Member automatically becomes a member of the EDPL Executive Committee and will be admitted to all EDPL events and functions at no cost
- 20.5 The Executive Committee shall convene a Special Executive Meeting to discuss Life Membership annually. All Executive members, including existing Executive Life Members, must be notified at least 21 days prior to the meeting taking place.
 - 20.5.1 Any persons nominated for Executive Life Membership

- must be accepted by an 80% majority vote of the Executive Committee in order for such membership to be awarded
- 20.5.2 No more than one [1] Executive Life Memberships may be awarded in any one year
- 20.6 Any member who completes 700 winter games in the EDPL will automatically become a non-executive Life Member. There will be no limit to how many non-executive Life Memberships can be awarded in any one year
- 21 DISBANDMENT:**
The EDPL may be disbanded with consent of three-quarters percent of the members present at a Special General Meeting called for that purpose
- 22 DISSOLUTION:**
In the event of the EDPL being dissolved, the amount which remains after such dissolution and the satisfaction of all debts and liabilities shall be in accordance with their powers, to any fund, institution or authority, which is a non-profit organisation with like objectives
- 23 DEBTS:**
- 23.1 If a levy is to be paid to meet expenses, such cost will be shared equally by all Clubs
- 23.2 Debts - either Individual or Club, owed to the EDPL shall be recovered as the Executive Committee deem fit
- 23.3 If a Club or member owes to the EDPL at the end of the EDPL financial year, any monies beside those that are current, then that Club or member is not eligible to register the following year, until such time as all monies are paid [In other words, they are suspended]
- 23.4 Unless granted an extension of time by the Executive Committee following lodgment of application form, any Club that has an account outstanding in excess of 60 days from date of invoice, shall be suspended from all EDPL functions including home and away matches until such account is paid
- 24 CUSTODY AND INSPECTION OF BOOKS AND RECORDS:**
- 24.1 All EDPL records will be stored at the registered address
- 24.2 Members may, on request and subject to 24.5, inspect free of charge
- 24.2.1 the register of members;
- 24.2.2 the minutes of any EDPL sanctioned meeting held within the previous twenty four (24) months of the request;
- 24.2.3 the financial records, books, securities and any other relevant document of the Association, excluding minutes of Executive Committee meetings
- 24.2.4 Access to the personal information of a person recorded in the register of members may be restricted in certain circumstances
- 24.3 The EDPL must, on request, make copies of the Constitution available to members and applicants for membership, free of charge
- 24.4 Subject to rule 24.5, a member may make a copy of, or request a copy of, any of the records referred to in rule 12 (inclusive) and the EDPL may charge a reasonable fee for provision of a copy of such records
- 24.5 The EDPL or Executive Committee may refuse to permit a member to inspect any of, or any part of, the records of the Association that relate to confidential, personal, employment, commercial or legal

matters or where to do so may be prejudicial to the interests of the EDPL

25 DEVELOPMENT PLAN:

A five year development plan must be maintained and kept current

26 INTERPRETATION:

26.1 In this Constitution any reference to masculine [i.e. he, his, him, etc.] shall include feminine

26.2 "In writing" or "written" means and includes printing or other means of representing or reproducing words in visible form

26.3 Words importing singular include the plural and words importing plural include the singular where the context permits

27 DISPUTES AND MEDIATION:

27.1 The Grievance procedure set out in this rule applies to disputes under these rules between:-

27.1.1 A member and another member; or

27.1.2 A member and the league; or

27.1.3 An affiliated Club and the League

27.2 The parties to the dispute must meet and discuss the matter in the dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all the parties

27.3 If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator

27.4 The mediator must be:-

27.4.1 A person chosen by agreement between the parties; or

27.4.2 In the absence of agreement;

27.4.2.1 In the case of a dispute between a member and another member, a person appointed by the Executive Committee of the League; or

27.4.2.2 In the case of a dispute between a member and the League or an affiliated Club and the League, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria [Department of Justice]

27.5 A member of the League can be a mediator

27.6 The mediator cannot be a member who is party to the dispute, or member of the same affiliated Club

27.7 The parties to the dispute must, in good faith, attempt to settle the dispute by mediation

27.8 The mediator, conducting the mediation, must:

27.8.1 Give the parties to the mediation process every opportunity to be heard; and

27.8.2 Ensure that the natural justice is accorded to the parties to the dispute throughout the mediation process

27.9 The mediator must not determine the dispute

27.10 If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law